

FAMILIARISATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS DURING FINANCIAL YEAR 2016-17.

S.n.	Familiarization Programme Topic	Date	Timing	Place	Present
1.	Orientation Programme for newly inducted Director followed by plant visit	14/11/2016	10:00 a.m.	PLANT-II, OPPOSITE NORTHERN BYE PASS, HISSAR ROAD, ROHTAK-124001	Independent Directors: <ol style="list-style-type: none"> 1. Mr. Ravi Shankar Sharma, 2. Mr. Madhav Roy, 3. Mr. Bijendra Singh, Head of Departments/ others of the Company: <ol style="list-style-type: none"> 1. Mr. S.K. Mishra, GM-HR 2. Mr. Kanai Lal Ghorui, CFO 3. Mr. Kartik Maggu, Sr. Manager-Operation plant-2 4. Mr. Suraj Mal Sangwan, Consultant-Plant-1 5. Mr. Santosh Kumar Sharma, Company Secretary

The Programme was started at scheduled time i.e. 10:00 a.m. and concluded at 1:00 p.m.

At 10:00 a.m. the Company Secretary welcomed to all newly inducted Directors and apprised them about their Roles and responsibilities under the Companies Act, 2013, SEBI (LODR) Regulations, 2015.

At 11:00 a.m. the Company Secretary introduced them with Mr. S.K. Mishra, GM-HR, Mr. Kanai Lal Ghorui, CFO, Mr. Kartik, Sr. Manager-operation and Mr. Suraj Mal Sangwan, Consultant - plant-1, all the HODs as named briefed about function of their respective departments, this session was very informative for Independent Directors.

At 11:45 p.m. the Company Secretary arranged for plant -2 visit of newly Independent Directors with the help of Mr. Kartik, Sr. Manager-Operation of plant-2, all newly appointed Independent Directors of the Company enjoyed the plant visit and updated themselves with operations and business model of the Company.

The Company Secretary distributed Annual Report of the Company for Financial year 2015-16 to all Independent Directors for familiarizing them in details about operation, turnover and other useful financial and non-financial information related to the Company.

Orientation programme was concluded at 1:00 p.m. with vote of thanks to all Independent Directors and other Head of Department present.

On Going Familiarization Programme: Apart from above, all Executive, Non Executive, Independent Directors were apprised in the various meetings of the Company, about statutory compliance, financial Statements/ Results, performance of the company, any legal updates and Board Evaluation process etc. from time to time.

For **LAKSHMI PRECISION SCREWS LIMITED**

Sd/-

SANTOSH KUMAR SHARMA

COMPANY SECRETARY & COMPLIANCE OFFICER